

ARMY PUBLIC SCHOOL GOPALPUR
APPLICATION FOR NON-TEACHING STAFF

Application form for the post of : _____

School where you would like to work:-

.....

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1 PERSONAL DATA :

(a) Name in full (Block letters) : _____

(b) Son/Daughter/wife of : _____

(c) Date of Birth : _____

(d) Nationality : _____

(e) State : _____

(f) Address -----

(g) Contact Details :-

Landline No(with STD Code) -----

Mob No -----

Email ID -----

2. PRESENT /PREVIOUS OCCUPATION:

(a) Designation of Post : _____

(b) Name and Address of Institution/Organization : _____

(c) Designation of superior In charge : _____

(d) Contact No of superior(for verification if need be) : _____

(e) Period of notice you will have to give, if selected? : _____

(f) What salary are you drawing? : _____

3 FAMILY LIFE

(a) Marital status Single/Married/Widowed

(b) If married/widowed Name & occupation of spouse

No of children with age and sex

4 **EDUCATIONAL RECORDS : School, College Or University**

Give details of all exams starting from Secondary/10TH Class onwards

Examination	Marks Obtained	Percentage	Division	Year of passing	Subjects taken	Name of University/ Board/ Institute

Professional/Technical Course through correspondence or regular _____

5. Have you cleared any competitive Exam: _____
6. Name of classes you would prefer to teach with subjects, if assigned:-
 (a) Classes _____ (b) subjects: _____
7. Training in NCC, scouting, Music/Art, Dramatics or other such activities, Give rank, status/proficiency achieved..... _____
8. Any Scholarship/ Distinction won? If so, what? _____
9. Languages you can read write and speak fluently.
 (a) _____ (b) _____ (c) _____
10. Any books/articles written? If so, give their titles/ Magazines in which published?

11. **EXPERIENCE:**

Fill the particulars in chronological order starting with your appointment (if there is not enough space attach a separate sheet).

ORGANISATION	POST	FROM	TO

Include any other post held which are relevant to the field of Education

12. **APTITUDE:**

- (a) Area which you enjoy most? _____
- (b) Other area (Cultural activities): _____
13. (a) Can you take indoor/outdoor games with boys and girls?
 Indoor Boys : _____ Outdoor Boys: _____
 Girls : _____ Girls: _____
 Which major games do you play? _____

14. **HEALTH:**

- (a) What kind of health do you keep?.....
 (b) Do you need any medical treatment/assistance for the disease you are suffering from.....
 (c) Are you differently abled? Give details

15. **CO-CURRICULAR ACTIVITIES/GAMES AND SPORTS**

What co-curricular activities can you performed?_____

16. **COMPUTER KNOWLEDGE**(Separate sheet can be att.)

- (a) Have you done any degree/diploma in computer give details:
 (b) Any experience on working on computer Details.
 (c) Do you own a personal Laptop, if yes give details:
 (d) Your knowledge of computer hardware :

17. **OTHER ACTIVITES**

(a) In answering please indicate personal characteristics, interests and aspirations you have which you believe will be valuable to this institution:

- (i) _____
 (ii) _____

18. Give names of two references, which should know you well personally and have an intimate knowledge of your work (not relatives)

- (a) Name: _____ (b) Name _____
 Address _____ Address: _____

19. I have / have not been selected at the Interviews held at _____ on _____ and I have been /have not been selected for appointment at _____.

Agreement:

20. If appointed:-

- (a) I agree to abide by the AWES/SAMC Rule and Regulation for Army Public Schools
 (b) I undertake to serve the school in addition to the assigned job if required, given by the Management to facilitate day to day work, related to the school.
 (c) I confirm that I am aware that my services would be liable to terminate in organizational interest, if found against the interest/activities of the school/management.
 (d) I solemnly state the all the above particulars/statements are true to the best of my knowledge and belief.

Date

.....

(Signature of applicant)

INSTRUCTIONS TO CANDIDATES

- Please download and print the Application Form.
- Candidate may apply for one post only and only shortlisted candidates will be called for interview.
- All details at Ser 1(Personal data) are mandatory. Fill up in Block Capitals.
- Paste one recent coloured passport size photograph on the form and attach one additional photograph for Call Letter.
- Send by post. No applications will be accepted via e-mail.
- Send DD for Rs 100/- payable at a bank close to the location of the school.